

GUITING POWER PARISH COUNCIL- RISK ASSESSMENT NOVEMBER 2023

ERECTION OF CHRISTMAS TREE AND LIGHTING SWITCH ON EVENT, THE GREEN GUITING POWER

ASSESSMENT CARRIED OUT BY: CLERK AND RFO, NOVEMBER 27TH

STATUS	RISK DESCRIPTION	LIKELIHOOD	MEASURES TAKEN	REVIEW/ASSESS/REVISE/RECOMMEND
Safety and Legal	Injury during erection or dismantling of tree or falling once erected	Medium	Competent installers used. Suitable machinery used to erect tree and hold in place while being anchored. A heavy duty stand will be used. Area to be cordoned off during installation	Nominated person to supervise Risk assessment adhered to Regular check of tree stability Public liability insurance cover in place
Safety and legal	Shock and injury from lights	Medium	Lights suitable for outside use with low voltage adaptor. Avoid trailing cables or secure and mark with hazard strip. Equipment tested before use.	Nominated person to supervise Regular check of cabling Public Liability Insurance Cover in place
Welfare	Injury or illness during event	Medium	Access to first aid equipment in nearby village hall or commercial premises. Attendees made aware. Access for any emergency vehicles attending.	First aiders to attend if possible. Attendees to be made aware.
Welfare	Access to toilet facilities	Low	Access to village hall or nearby commercial premises toilet facilities	Attendees to be made aware by stewards (parish councillors)